

63-593

22 January 1963

## MEMORANDUM FOR: Executive Director

In looking through some odd notes, I came across the following items which I wish you would check out to see that we have necessary Action Memoranda or other instructions on them:

STAT

1. The Director wishes to have a USIB meeting at the regular time every Wednesday (except for holiday adjustments) regardless of whether or not there is an agenda requirement for same. In other words, he will generate discussion items in the event there are no pending formal papers.

[ ]  
known

2. It seems to me that we should notify the Agency pretty generally of the new Cuban organization headed by Cottrell, as well as to follow up on DD/P's adjustments in their own [ ] organization.

[ ]  
Elli  
memo.  
25X1

3. The Director is anxious that our field installations be kept constantly alerted to problem areas on which they should report, and to ensure that reporting is rapid and pertinent.

STAT

4. The Director indicated that he wanted a study, or at least an intelligence memorandum, indicating the current situation with regard to Soviet submarines.

[ ]  
submar

5. The Director wanted the most imaginative approach possible in all of our thinking on collection efforts towards Cuba.

[ ]  
in an  
action  
memo.

6. The Director was anxious to see our study on "professionalism," particularly as it refers to the educational and competence level of our senior officers.

[ ]  
will be  
finished  
this week.

7. I still don't think we are quite geared to keep the Director daily informed on Cuba. The briefing this morning was totally lacking in this regard. It seems to me we could have a four-sentence briefing every morning to include U-2 coverage, ship activities, etc., etc.

[ ]  
known  
daily

- 2 -

8. The Director was unable to reconcile information contained in the briefing prepared for him on the Hill to the effect that the Peruvian elections might not be held this spring, with the Peruvian Ambassador's flat statement that it was impossible for the Peruvian Junta not to hold the elections. [REDACTED]

*Done*  
STAT

9. I have asked Red White to furnish me a report as to who in the Agency is authorized to carry concealed weapons, and why.

*Done*  
*23 Jan*  
STAT

[REDACTED]

MSC

MSC:blp

Distribution:

Original - Executive Director

1 - DDCI *Destroyed*

1 - ER

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM				
TO		NAME AND ADDRESS	DATE	INITIALS
1		Executive Director	25 Jan	LBK
2		DDCI 1/25/63 1400	25 Jan	N
3		<del>SECRET</del>		
4				
5				
6				

<input type="checkbox"/>	ACTION	<input type="checkbox"/>	DIRECT REPLY	<input type="checkbox"/>	PREPARE REPLY
<input type="checkbox"/>	APPROVAL	<input type="checkbox"/>	DISPATCH	<input type="checkbox"/>	RECOMMENDATION
<input type="checkbox"/>	COMMENT	<input type="checkbox"/>	FILE	<input type="checkbox"/>	RETURN
<input type="checkbox"/>	CONCURRENCE	<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	SIGNATURE

Remarks:

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.	DATE
DDCI	22 Jan 63

Approved For Release 2003/02/27 : CIA-RDP80B01676R001300080075-0

UNCLASSIFIED

FORM NO. 2-61 237 Use previous editions

U.S. GOVERNMENT PRINTING OFFICE : 1961 O-587282